



Kenneth E. Rose
State Advocate



November 11, 2022

From: California State Advocate
To: Grand Knights of the California State Jurisdiction

Subj: Resolution Guidelines for 2022-2023

All Council resolutions, petitions, recommendations and proposed amendments to the State Council By-Laws must have their original resolution into the State Office postmarked no later than Wednesday February 1, 2023. (see address below). **Council resolutions must be dated, signed by the council Grand Knight and Recorder and have the council seal affixed.** Additionally, an electronic copy in Microsoft Word format, must also be emailed to state.advocate@californiaknights.org and state.office@californiaknights.org no later than Wednesday, February 1, 2023.

A "Sample Resolution" is provided for reference.

Any resolution submitted after the submission deadline (February 1, 2023), may be considered on the floor of the State Meeting, if such resolution:

- a. Has the approval of a majority of the members of the Resolution Committee; and
- b. Is supported for presentation to the delegates by a two-thirds vote of the state meeting delegates.

These late resolutions will be considered by the Resolutions Committee if received any time before the start of the Resolutions Committee meeting on the day preceding the opening session of the Annual State Meeting. Late resolutions will not be accepted if they involve finances, as the Administrative & Finance Committee will not have time to consider it. Late Resolutions should include written justification for late submittal. There will not be verbal arguments presented to the Committee.

Individual members may not submit resolutions to the Annual Meeting. Resolutions may only be submitted by a Council or the State Officers as a group. Additionally, a State Director or State Committeeman may submit resolutions on matters that relate only to the activities of the Director or Committee, if approved by the State Deputy.

In order to avoid a huge number of congratulatory resolutions, those will be limited to multiples of five years beginning at 25 years of service (i.e., 25, 30, 35 years etc.) unless there is good cause for an exception.

No resolutions involving finance shall be considered at the annual meeting, unless submitted to the State Advocate as prescribed above. Upon receipt of resolutions involving finance, the State Advocate shall immediately provide copies to the Chairman of the Administrative and Finance Committee. The Administrative

and Finance Committee shall then provide advance notice to the State Advocate of the amount of increase or decrease that will result to the Per Capita assessment if such resolution is adopted.

Knights of Columbus California State Council Office
state.advocate@californiaknights.org
P.O. Box 2649, West Covina, CA 91793 Tel: 909-434-0460 ext. 5



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**RESOLUTIONS MUST BE PRESENTED IN THEIR ORIGINAL FORMS ONLY
NO FAX OR COPIES.**

The State Advocate shall, forty-five (45) days prior to the 121th California State Council Annual Meeting on May 19-20, 2023 in Ontario, California, furnish to the subordinate councils by email and by posting on the California State Council website, copies (for the benefit of the two voting delegates) of the resolutions with the Resolutions Committee's recommendations.

If you have any questions regarding this process, please call the State Office at 909-434-0460.

God Bless,

Kenneth E. Rose

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Enclosure: Sample Resolutions (3)

Cc: State Deputy
State Secretary
State Treasurer
State Warden
State Resolution Committee