



**Knights of
Columbus®**

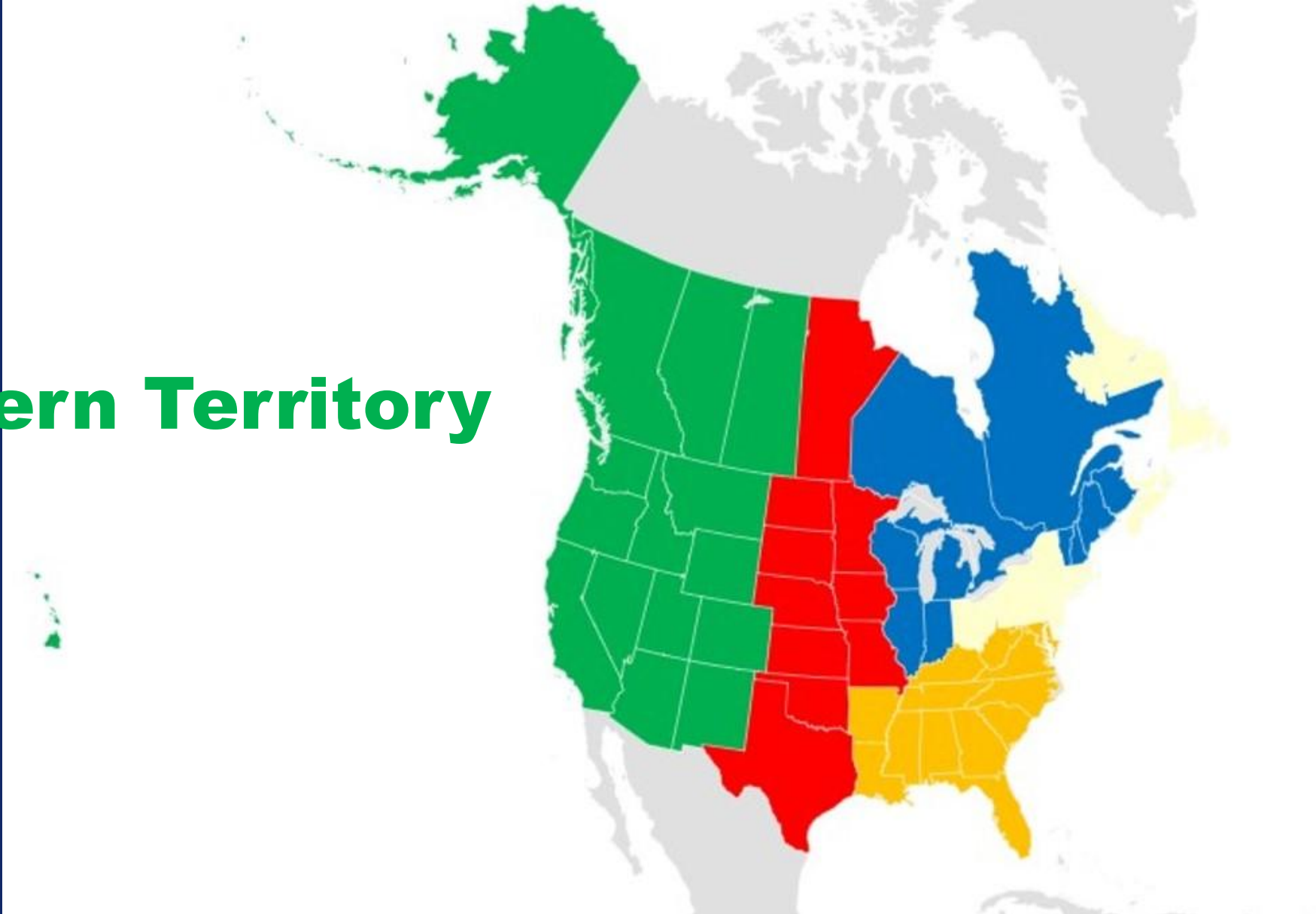
District Deputy Basic Training – Part-1

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Territorial Growth Director -West

Western Territory



AGENDA

- What is a DD?
- Who does he represent?
- Who does he report to?
- Who does he serve?
- Summary



What is a District Deputy?

- Extension of the SK and SD
- Servant Leader of the District
- Mentor to Grand Knight's



Your Place in the Order

- **Appointed by the State Deputy**
- **Represent Supreme Knight & State Deputy**
- **You were handpicked for this role**
- **You will lead the Councils to excellence**

Supreme Knight

Supreme Officers

Board of Directors

State Deputy

State Officers

District Deputy

Grand Knight

Council Officers



Your Authority

- **Install local council officers (CCL section 129)**
- **Fill vacancies in councils (CCL section 131)**
- **Audit financial records (CCL section 132, 243)**



Your Authority

- **Suspend councils (CCL section 157, 159)**
- **Suspend members with approval of State Deputy (CCL section 166)**
- **Membership in State Council (CCL section 12b)**



Who Do You Represent?



&



Responsibility To Supreme

- Uphold the good of the order
- Promotion of member growth
- Promotion of programs
- On time submission of all reports
- “Early is Easy”



“EARLY IS EASY”

- **July 1:** 185 & 365
- **August 1:** S.E. Compliant & 1295
- **December 31:** 1-FBE & 1728
- **April 1:** 2-FBE & SP7



Who Do You Report To?



Responsibility To State

- Attend the organizational and midyear meeting
- Host 2 (min) district meetings
- Attend annual State convention
- Encourage councils to attend annual State convention



Your Duties

- Lead
- Teach
- Mentor
- Motivate



Lead by Being Present and Accessible

- Attend meetings
- Attend programs
- Have district meetings
- Build relationships



Teach by Sharing Knowledge and Experiences

- You're the expert!
- Answer questions
- Share best practices
- Communicate effectively, early, and often



Mentor by Coaching and Supporting

- **Help councils achieve excellence**
- **Work with councils to develop plans and strategies**
- **Promote constant growth and activity**



Motivate By Challenging and Encouraging

- Activity *drives* results
- Programs - Church Drives - Ceremonials



Building Leadership Capacity

Build Confidence in Grand Knights to:

- **Hold Officers accountable to the operation and administration**
- **Host programs and activities**
- **Grow council membership**
- **Partner with the Agency**



Coaching Tips

Build Trust by:

- Sharing personal experiences
- Admit when you don't have the answer
- Give full attention when listening
- Ask open ended questions
- Use a “yes, and...” approach to reduce barriers



Coaching Tips

Coaching not Telling:

- Facilitate problem solving
- Give feedback through reflection
- Point out where resources are
- Encourage new challenges



Leadership Resources



Protocol, Meetings, and Ceremonials



Fraternal Excellence Guide

Practical Information for Council and District Officers

Effective July 1, 2024

CHARTER CONSTITUTION AND LAWS OF THE Knights of Columbus



Governing the Supreme, State and
Subordinate Councils
With Amendments to and Including
the Year 2024

Amendments enacted at Supreme Council Meeting
held August 6-8, 2024 will be found on pages 86

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Fraternal Planner 2024 - 2025

Summary



Takeaways for District Deputies Summary

- You are vital to the success of the Order
- Lead, Teach, Mentor, and Motivate
- Use Tools and Resources





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Thank You!

Vivat Jesus!

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