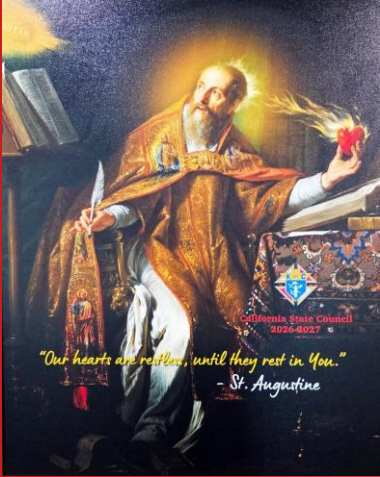




Knights of Columbus California State Council

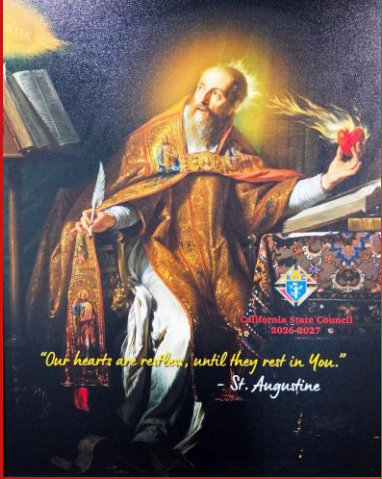
CY 2026-2027 DISTRICT DEPUTY Organizational Meeting

July 2026

Presenter: TW Starkweather, State Secretary

***“Our hearts are restless, until they rest in you”
- St. Augustine***

P.1

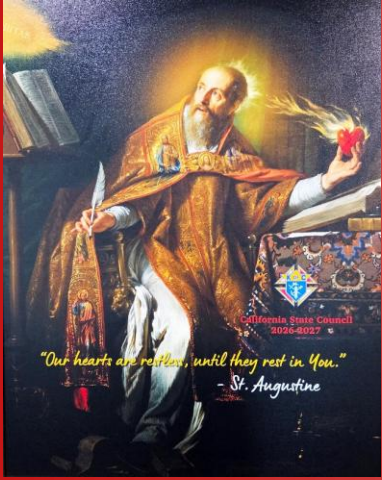


Knights of Columbus California State Council

COUNCIL PER CAPITA GUIDANCE

- **Council Per Capita based on the budget approved at the Annual Meeting in May.**
- **Per Capita at \$15.00 per member per approved budget.**
- **Per Capita will be calculated based on July 1, 2026 council roster.**

“Our hearts are restless, until they rest in you” - St. Augustine



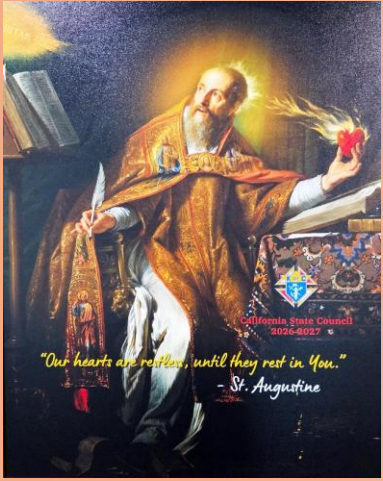
Knights of Columbus California State Council

COUNCIL PER CAPITA GUIDANCE

Per Capita Contributes to the following and more:

- **Council and Member Incentives**
- **Attendance at State Council Annual Meeting**
- **State Council Awards**
- **Training for Council Officers**
- **Financial Secretary training**
- **District Deputy training**

*“Our hearts are restless, until they rest in you”
St. Augustine*

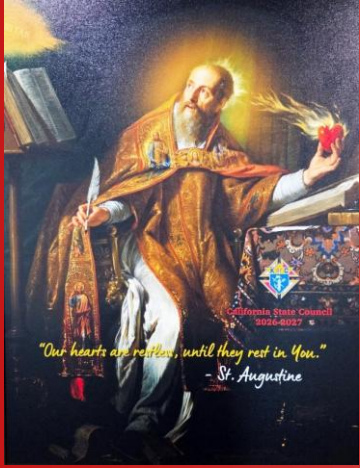


Knights of Columbus California State Council

COUNCIL PER CAPITA GUIDANCE

- If any of your councils have any concerns about Per Capita, past or present, have the council's financial secretary contact me TW Starkweather, State Secretary at 925 997 4947 or email state.secretary@californiaknights.org. I will assist to resolve any of their concerns.

“Our hearts are restless, until they rest in you” St. Augustine

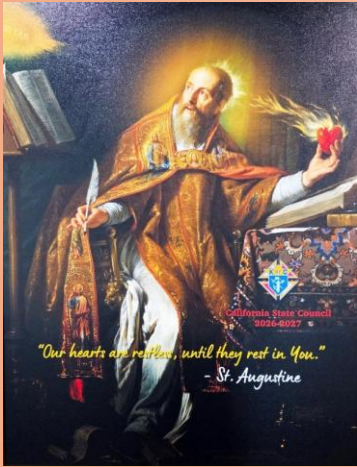


Knights of Columbus California State Council

DISTRICT DEPUTY EXPENSE REPORTS

- **Attendance at DD Orientation Meeting July 2026, Mid Year Training in January 2027 and Annual Meeting (Convention) May 2027.**
- **Attendance at both Chapter and Council meetings within your District**
- **New Council Development or Reactivation work– it should be noted on the expense form as NCD or Council Reactivation.**

***“Our hearts are restless, until they rest in you”
St. Augustine***



Knights of Columbus California State Council

DISTRICT DEPUTY EXPENSE REPORTS

- **Use Form 267DD - Supreme Website under DD Forms**
- **Complete – sign – scan with receipts.**
- **Email to expense.reports@californiaknights.org**
- **DD will receive check from Supreme.**

*****If not approved in 3 weeks, send the form with receipts to expense.reports@californiaknights.org**

Do Not Call Supreme!

***“Our hearts are restless, until they rest in you”
- St. Augustine***

[illegible]

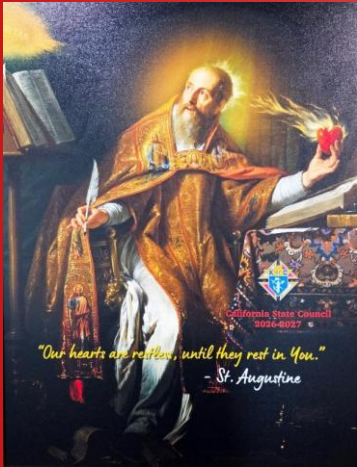


Knights of Columbus California State Council

DISTRICT DEPUTY EXPENSE REPORTS

- Round trip \$.30 per mile for actual mileage traveled – Supreme rate
- Hotel charges for the July and Mid-year DD meeting and Annual Meeting must be supported by a copy of an itemized bill.
- Expenses incurred by District Deputies in New Council Development or Reactivation work will also be reimbursed – it should be noted on the expense form as NCD or Council Reactivation
- Any travel expenses outside of district must be preapproved by the State Deputy. Travel needs to be listed on Committeemen expense form.
- During an installation or conferring ceremony expenses of the warden are limited to meals and are reportable on the district deputy expense account.

“Our hearts are restless, until they rest in you”- St. Augustine



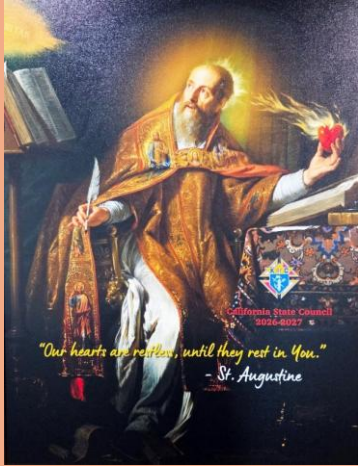
Knights of Columbus California State Council

DISTRICT DEPUTY EXPENSE REPORTS

- Wife's allowance - \$35 per day provide a copy of an additional banquet ticket.
- Two days have been preauthorized both Friday and Saturday
- Reimbursement for Chapter travel needs preapproval (e-mail) by State Deputy, submit on a State Committeeman Expense Form.
- Standard state rates, Breakfast \$8, Lunch \$10, Dinner \$12 & \$.30 mile.
 - Exception: lunch & banquet expense at DD meetings (need receipts)
- Submit accurate and legible expense forms monthly (no less than quarterly).

*****All expense forms submit to expense.reports@californiaknights.org**

“Our hearts are restless, until they rest in you” - St. Augustine

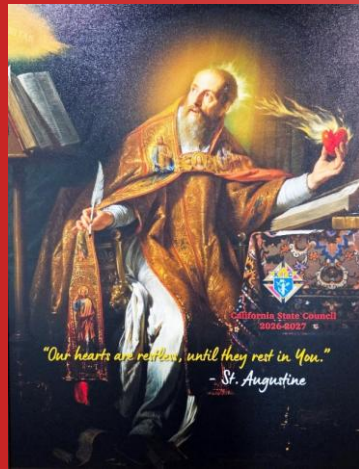


Knights of Columbus California State Council

STATE COMMITTEEMAN EXPENSE FORM

- **State Committeeman Expense Form on State Council Website - FORMS**
- **Complete-sign-scan with receipts-submit:**
- **expense.reports@californiaknights.org**

[illegible]

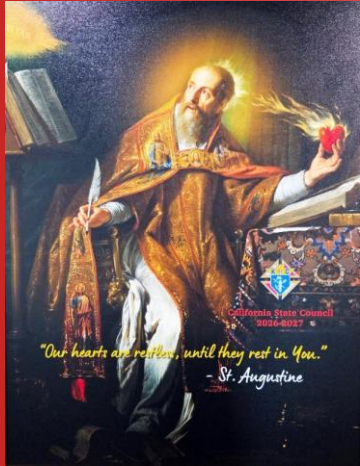


Knights of Columbus California State Council

COMMITTEEMAN EXPENSE REPORTS

- Round trip travel reimbursement -\$.33 per mile or actual airfare whichever is less
- Hotel charges-copy of itemized bill
- Meal Allowance (no alcohol)
 - Breakfast – \$8.00 Lunch – \$10.00 Dinner – \$12.00
 - Exceptions – lunch & banquet at DD meetings & Annual Meeting (with receipts)

*“Our hearts are restless, until they rest in you”
St. Augustine*

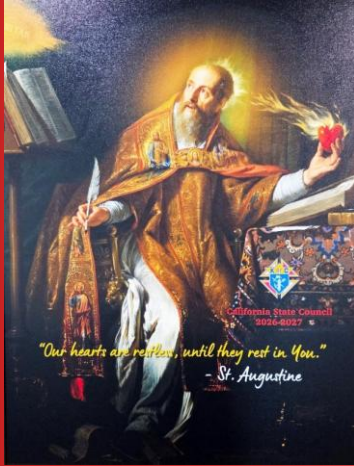


Knights of Columbus California State Council

ALL EXPENSE REPORTS

- **In Conclusion:**
- **Expense reports should be submitted monthly – no less often than quarterly**
- **Expense reports need to be accurate and legible**
- **All receipts for hotel/food need to be attached to your expense report. (no alcohol).**
- **ALL REPORTS TO expense.reports@californiaknights.org**

“Our hearts are restless, until they rest in you” - St. Augustine



Knights of Columbus California State Council

ANY QUESTIONS?

“Our hearts are restless, until they rest in you” - St. Augustine